

SOUTH LAKELAND DISTRICT COUNCIL PARISH REMUNERATION PANEL
Local Authorities (Members' Allowances) (England) Regulations 2003

Notice is hereby given by Claife Parish Council (the Council) that it has received recommendations from the South Lakeland District Council Parish Remuneration Panel ("PRP") in respect of Members' Allowances. The Parish/Town Council will consider these recommendations at its meeting to be held on 29th January 2019.

The main features of the PRP's recommendations are:

- The Parish Basic Allowance for Parish and Town Councils which wish to pay such an allowance be set at £30.00 per annum;
- The allowance for the Chairmen of Parish and Town Councils which wish to pay such an allowance be set at £60.00 per annum. The PRP considers that this allowance should be payable in addition to any existing payment of expenses to the Chairman that the Parish or Town Council may wish to make under section 15(5) of the Local Government Act 1972;
- Mileage rates for travel by car within a 50 mile radius of the Parish to be in accordance with the maximum rates set by HMRC without attracting a tax charge (currently 45p per mile);
- Travel by car outside of this area to be reimbursed at the cheapest rail fare available for the journey or at a public transport rate of 50% of the car mileage allowance, giving a current rate of 22.5p per mile, whichever is the least amount;
- The mileage rate for travel by bicycle and motorcycle to be in accordance with the maximum rates set by HMRC without attracting a tax charge (currently 20p and 24p per mile respectively);
- Subsistence expenses may increase by RPI as at 1st April 2019.

Details of the recommended Subsistence and Travel Expenses are set out below.

Subsistence Expenses:-

Period of Absence

4 – 8 hours	£9.67
Over 8 but less than 12 hours	£13.82
Over 12 but less than 24 hours	£26.05
Overnight stay	Reasonable actual expense
Bed & Breakfast	Reasonable actual expense

Travel Expenses:-

Public Transport	Least amount of either the ordinary fare, standard class or cheapest fare for the journey.
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Car mileage	Mileage rates for travel by car within a 50 mile radius of the Parish to be in accordance with the maximum rates set by HMRC without attracting a tax charge (currently 45p per mile). Travel by car outside of this area to be reimbursed at the cheapest rail fare available for the journey or at a public transport rate of 50% of the car mileage allowance, giving a current rate of 22.5p per mile, whichever is the least amount.
Taxi	If unavoidable, full reimbursement of cost.
Bicycle and Motorcycle	Maximum rate set by HMRC without attracting a tax charge (currently £0.20 and £0.24 per mile respectively)
Incidental expenses e.g. car park charges	Reimbursed on production of receipt.

Note – the rates for travel expenses may be reviewed and amended by the Parish Council from 1 April 2019, in accordance with the rates issued by HMRC and subsistence in line with the increase in the Retail Price Index for the period from April 2019 to March 2020.

Copies of the Parish Remuneration Panel's report dated 22 November 2018 are available for inspection by members of the public at Scutcheon House, Far Sawrey between the hours of 9am-5pm Monday-Friday, on www.claifeparishcouncil.org.uk or may be viewed online at <http://www.southlakeland.gov.uk/>

Copies of the report may be purchased at a charge of £2 per copy.

7th January 2019

Joanne Heather

Clerk to Claife Parish Council
Scutcheon House
Far Sawrey